

## When do I need to apply for a permit for sideline activities?

**Relevant only** for non-EU/EEA citizens who hold a Danish work and residence permit to AU or another university, company or similar

**Relevant only** for work carried out in Denmark

**Relevant** to both researchers and guest researchers

**Not relevant** to guest researchers and guest PhD students if they are exempt from having a work permit

### General conditions

- **New rules for sideline activities in 2018 covers the following permits:**
  - **Researcher permit (incl. fast track permits)**
  - **Guest researcher permits**
  - **Phd- permits**
  
- **New rules for sideline activities in 2018 does NOT cover the following permits:**
  - **Guest PhD-permits**
  - **Pay Limit Scheme permits**
  - **Positive List permits**
  - **Trainees**
  
- **AU researcher who carries out activities/work outside AU:**

You do **not** need to apply for a permit for sideline activities if the activity is done *for AU as part of your employment at AU*, even if it is carried out *outside AU*.

The criterion is that AU has the authority to instruct (*instruktionsbeføjelsen*) and that AU pays you for your work as a researcher (any remuneration from outside AU, thus, cannot not be paid directly to you).

See table 2.

- **External researcher who carries out activities/work at AU:**

Researchers employed outside AU can work (e.g. give talks/lectures) at AU *without* AU having to apply for a permit for sideline activities on the condition that AU does not pay a remuneration/salary for the activity *and* that AU does not have the authority to instruct (*instruktionsbeføjelsen*). It is also a condition that the researcher holds a valid work and residence permit to Denmark. AU holds the obligation to ensure that the researcher holds a permit which can include the working tasks carried out at AU.

See table 1.

- **Researcher who carries out activities in his/her free time** (e.g. voluntary work)

Researchers on the three types of permits covered by the new rules do not need a permit for

sideline activities as long as the activities are unpaid volunteer work that doesn't replace work that is normally paid.

- **Regarding PhD students**

PhD students have a work permit for sideline activities included in their PhD permit. They can work maximum 20 hours per week and full time during June, July and August. They also allowed sideline activities outside the 20 hours without a permit as long as the activity is naturally related to their main employment.

Note that guest PhDs can work the maximum 20 hours per week and full time during, June, July and August, but NOT sideline activities without permit outside that and also need a permit to participate in unpaid volunteer work outside work.

**Update 16.12.2018:** Revised text and tables based on new legislation of June 2018.

**Table 1**

External researcher who carries out activities/work at AU			
Relevant only for <b>NON-EU/EEA CITIZENS</b> who hold a Danish work and residence permit to another university, other company, etc. outside AU	Work permit according to the <b>RESEARCHER SCHEME, GUEST RESEARCHER SCHEME AND PH.D SCHEME</b>	Work permit according to the <b>GUEST PH.D. SCHEME, PAY LIMIT SCHEME, POSITIVE LIST, TRAINEE</b>	Residence permit according to <b>OTHER SCHEMES</b> (e.g. Permanent residence, greencard, accompanying family, establishment card, asylum)
<b>ALL TYPES OF ACTIVITIES</b> at AU to which <u>the employer sustains the authority to instruct (instruktionsbeføjelsen)</u> and the <b>remuneration/pay</b> comes from the employer	AU does <b>NOT</b> need to apply for a permit for sideline activities <b>✓</b>	AU does <b>NOT</b> need to apply for a permit for sideline activities <b>✓</b>	AU does <b>NOT</b> need to apply for a permit for sideline activities <b>✓</b>
<b>SIDELINE ACTIVITIES NATURALLY LINKED TO THE MAIN ACTIVITY</b> to which <u>AU has the authority to instruct (instruktionsbeføjelsen)</u> and a possible <b>remuneration/pay</b> comes from AU	AU <b>DOES NOT</b> need to apply for a permit for sideline activities <b>✓</b>	AU <b>MUST</b> apply for a permit for sideline activities <b>✗</b>	AU does <b>NOT</b> need to apply for a permit for sideline activities <b>✓</b>
<b>SIDELINE ACTIVITIES NOT NATURALLY LINKED TO THE MAIN ACTIVITY</b> to which <u>AU has the authority to instruct (instruktionsbeføjelsen)</u> and a possible <b>remuneration/pay</b> comes from AU	AU <b>MUST</b> apply for a permit for sideline activities <b>✗</b>	AU <b>MUST</b> apply for a permit for sideline activities <b>✗</b>	AU does <b>NOT</b> need to apply for a permit for sideline activities <b>✓</b>

**Table 2**

<b>AU researcher who carries out activities/work outside AU</b>			
Relevant only for <b>NON-EU/EEA CITIZENS</b> who hold a Danish work and residence permit to AU	Work permit according to the <b>RESEARCHER SCHEME, GUEST RESEARCHER SCHEME AND PH.D SCHEME</b>	Work permit according to the <b>GUEST PH.D. SCHEME, PAY LIMIT SCHEME, POSITIVE LIST, TRAINEE</b>	Residence permit according to <b>OTHER SCHEMES</b> (e.g. Permanent residence, greencard, accompanying family, establishment card, asylum)
<b>ALL TYPES OF ACTIVITIES</b> outside AU, to which AU sustain the <b>authority to instruct (instruktionsbeføjelsen)</b> and the <b>remuneration/pay</b> comes from AU	You <b>DO NOT</b> need to apply for a permit for sideline activities <b>✓</b>	You <b>DO NOT</b> need to apply for a permit for sideline activities <b>✓</b>	You <b>DO NOT</b> need to apply for a permit for sideline activities <b>✓</b>
<b>SIDELINE ACTIVITIES NATURALLY LINKED TO THE MAIN ACTIVITY</b> to which AU does <i>not</i> have the authority to instruct ( <i>instruktionsbeføjelsen</i> )	You <b>DO NOT</b> need to apply for a permit for sideline activities <b>✓</b>	You <b>MUST</b> apply for a permit for sideline activities <b>✗</b>	You <b>DO NOT</b> need to apply for a permit for sideline activities <b>✓</b>
<b>SIDELINE ACTIVITIES NOT NATURALLY LINKED TO MAIN ACTIVITY</b> to which AU does <i>not</i> have the authority to instruct ( <i>instruktionsbeføjelsen</i> )	You <b>MUST</b> apply for a permit for sideline activities <b>✗</b>	You <b>MUST</b> apply for a permit for sideline activities <b>✗</b>	You <b>DO NOT</b> need to apply for a permit for sideline activities <b>✓</b>
<b>UNPAID VOLUNTEER WORK</b> to which AU does <i>not</i> have the authority to instruct ( <i>instruktionsbeføjelsen</i> )	You <b>DO NOT</b> need to apply for a permit for sideline activities <b>✓</b>	You <b>MUST</b> apply for a permit for sideline activities <b>✗</b>	You <b>DO NOT</b> need to apply for a permit for sideline activities <b>✓</b>

If the above circumstances apply to you, please contact your sideline employer(s) or host(s) as soon as possible and inform AU that you take up sideline activity.

You can find more information about permits for sideline activities on the International Academic Staff Service website: [www.ias.au.dk/non-eu](http://www.ias.au.dk/non-eu) under “Sideline activities”.

If you have additional questions, please contact Ms Inge Aachmann Pedersen, [iap@au.dk](mailto:iap@au.dk)