

INTERNATIONAL HELPDESK AU ROSKILDE



FOR ENVS AND BIOS

AARHUS UNIVERSITY ROSKILDE

Frederiksborgvej 399, 4000 Roskilde, Denmark

GUIDE TO HOW TO FIND ACCOMODATION AND OTHER INFO

Contact person:

Klaus Condé Christensen

E-mail: kcc@envs.au.dk

Phone: +45 8715 8456



INTERNATIONAL HELPDESK AU ROSKILDE <http://ias.au.dk/roskilde-help-desk/> is a local extension of the **International Academic Staff (IAS)** help desk in Aarhus.

On IAS website <http://ias.au.dk/international-academic-staff-ias/> you may get practical and administrative help to solve any problem in connection with your studies and work at Aarhus University or your residence in Denmark. When you arrive in Denmark it is in most cases mandatory or otherwise highly recommended to register with the Danish authorities. For people living in the Copenhagen or Roskilde area it is the The International Citizen Service (ICS) in Copenhagen that provides face-to-face personal assistance and correspondence for internationals. At the ICS you register for your EU residence certificate, tax card and CPR (Civil Registration System) number as well as obtain information regarding residence permits, taxes, Danish driving license, etc. ICS provides an easy access to the public authorities and makes getting registered considerably easier. Please notice that the level of service at ICS depends on where you live. If you live outside the municipality hosting the ICS, you might have to attend your local Citizen Service.

INTERNATIONAL CITIZEN SERVICE COPENHAGEN

Gyldenløvesgade 11, DK-1600 Copenhagen V, Phone: +45 3366 6606, www.icitizen.dk
e-mail: east@icitizen.dk

Office hours

Monday-Wednesday: 10:00 a.m. - 3:00 p.m.
Thursday: 11:00 a.m. - 3:00 p.m.
Friday: 10:00 a.m. - 2:00 p.m.

INTERNATIONAL HOUSE COPENHAGEN

International House Copenhagen is a public-private partnership helping you settle in in Copenhagen. It provides assistance with your paperwork, job searching, networking and much more.

Gyldenløvesgade 11, DK-1600 Copenhagen V, Phone: +45 33661000, <http://ihcph.kk.dk/>

Office hours

Monday-Wednesday: 10:00 a.m. -3:00 p.m.
Thursday: 11:00 a.m. -3:00 p.m.
Friday: 10:00 a.m. -2:00 p.m.

CITIZEN SERVICE IN ROSKILDE MUNICIPALITY

Citizen Service Roskilde, Roskilde Town Hall, Rådhusbuen 1, DK- 4000 Roskilde,
Phone: +45 46 31 30 00, <http://english.roskilde.dk> e-mail: borgerservice@roskilde.dk,

Office hours

Monday-Thursday: 10:00 a.m. - 3:00 p.m.
Friday: 10:00 a.m. - 2:00 p.m.

IMPORTANT ADDRESSES IN ROSKILDE (IAS website about Roskilde)

<http://ias.au.dk/adr/roskilde/>

INTERNATIONAL SCHOOL IN ROSKILDE

There is an international school in Roskilde, Skt. Josef's International School, www.sktjosef.dk

BANKS IN ROSKILDE

If you would like to open a bank account in Roskilde, there are several banks to choose from. Some of them have an English website, see the list: <http://www.krak.dk/banker/roskilde/søg.cs>

ACCOMMODATION

It's very difficult to find a place to rent in Roskilde and Copenhagen, so start as soon as possible to look for accommodation, and when you find something you like, be very quick in making your decision, as the offers are taken quickly. It takes app. 25 minutes to get from Copenhagen Central Station to Roskilde Station by train.

Below are links to find accommodation, either internet sites or Facebook. Some of the websites you can browse for free, others you have to pay to view.

<http://www.boligportal.dk/en/lejebolig/Roskilde-4000.html> (most popular site)

<http://en.lejebolig.dk/lejebolig/roskilde> (popular site)

<http://www.dba.dk/boliger/lejebolig/?postnr=4000> (only in Danish)

<https://www.facebook.com/groups/374114549438570/?fref=ts> (Internationals in Roskilde – housing)

<http://boligbasen.dk/english/>

<http://boligsurf.dk>

www.lejerbo.dk (you can sign up at a waiting list) / www.facebook.com/lejerbo

www.rosbolig.dk (only in Danish)

www.facebook.com/groups/lejeboligerroskilde/

<https://www.facebook.com/groups/493434164033162/> (Roskilde group)

<http://roskilde.lokalavisen.dk/> (Roskilde local newspaper only in Danish, click on E-Avis (Right-top corner of the webpage), scroll until the last 2-3 pages. There you can find the offers for accommodation: Bolig Tilbydes. The newspaper comes out two times a week).

www.findbolig.nu (only in Danish, only for students. you sign up at a waiting list)

Temporary accommodation:

<http://www.visitroskilde.com/In-int/roskilde-lejre/bbs-roskilde-and-lejre> (B&B in Roskilde)

<http://www.akutbolig.dk/search?q=roskilde> (short stay, urgent need)

<https://www.airbnb.com> (only in Danish, short stays in fully furnished private homes)

Danish/English words that are useful to know when searching for accommodation:

| | |
|--------------|--|
| Fremleje: | renting something for a shorter period, usually between 1 month - 1 year |
| Leje: | renting |
| År: | year |
| Måned: | month |
| Depositum: | deposit, it is often 3 months rent |
| Værelse: | room/rooms |
| Lejlighed: | apartment/flat |
| Ny: | new |
| Møbleret: | furnished |
| Boligtype: | type of place |
| Vis på kort: | show on map |

In order to see how the accommodation is situated compared to AU Roskilde you can use: <http://www.rejseplanen.dk/> where you type the addresses in the journey to and from. For example, type in the place you wish to stay and then type in address of AU Roskilde: Frederiksborgvej 399, 4000 Roskilde. That enables you to see how long it will take you going to/from work with public transportation and how easy/difficult it will be.

INTERNATIONAL NETWORKS ON FACEBOOK

In Denmark and Roskilde there are several networks for internationals. Some of the groups listed below are closed groups that you will have to make a request to join, others are open groups. As we are placed at the DTU campus Risø in Roskilde, you are provided with

International Staff AU Roskilde

<https://www.facebook.com/#!/groups/403192969784387/?fref=ts>

PhD students at AU-Roskilde

<https://www.facebook.com/groups/1405262449734788/>

Internationals in Roskilde

<https://www.facebook.com/#!/groups/internationalsinroskilde/?fref=ts>

Roskilde Library are organising many events for internationals

<https://www.facebook.com/roskildebib?fref=ts>

International Club at Roskilde University (<https://www.facebook.com/#!/pages/International-Club-at-Roskilde-University/267583426594921?fref=ts>)

Football at DTU Risø Campus (AU Roskilde are situated on the DTU Risø campus)
<https://www.facebook.com/#!/groups/549245738458796/?fref=ts>

DTU International Network (Facebook) (AU Roskilde are situated on the DTU Risø campus)
<https://www.facebook.com/#!/pages/DTU-International-network/219976648071902?fref=ts>

International Community (Facebook)
https://www.facebook.com/InternationalCommunityAarhus?ref=tn_tnmn

International Community <http://internationalcommunity.dk/>