Minutes from the meeting of the steering committee of the International Club (IC) on Tuesday the 1/4-2008 in Foulum.

Participants: Janne Hansen (JAHN), Margit Schacht (MSC); Ngonidzashe Chirinda (NGCH), Ejner Serup (ESE)

Apologies from: Justyna Gorzecka (JUGO), Kirsten Østergaard (KOS)

Agenda:

1. Announcements
2. Evaluation of the Welcome Day
3. Weekend retreat
4. International evening, including who takes care of what
5. Status of other ongoing and coming activities
6. New activities, including possible extension of Lunch in English to other days of the week (see separate list with ideas for activities)
7. Any other business

1: Announcements

Janne has sent our IC brochure to the other IC club in Aarhus where it was well received. There were no other announcements.

2: Evaluation of the Welcome Day

Twenty-six people attended on the day and three accepted the offer of a guided tour to Viborg on the Saturday morning. Twenty copies of the art book were handed out.

It turned out that for many of the people present there was apparently not much news in the information imparted as they had already been given this by their department during their introduction. We agreed that it would probably be better that the PhD school arranged an event/course specifically tailored to new PhD students. However, as there were relatively few of us at the meeting, we agreed that the rest of the committee should be given a chance to respond to this decision before Janne takes this suggestion to SAFE (comments please to JAHN).
3: Weekend retreat

JAHN handed out the programme for the suggested weekend retreat to take place 5-7 September. Venue proposed is Samsø. The working group has already put a detailed programme together, but further inputs to the programme are welcome, particularly with regard to the choice of activities for the afternoon and evening on the Saturday, and should be given to JAHN before 21 April. ESE will check up on where and how the cost of using institute vehicles for the trip should be charged. MSC will check on an accommodation option.

4: International evening, including who takes care of what

KOS is in charge of the international evening and it was agreed to postpone the discussion to the next meeting as she was absent from this meeting.

5: Status of other ongoing and coming activities

Link to www.workindenmark.dk has been put in the intranet. Janne and Birthe Ømark will compare the DJF and Work-in-Denmark sites to check if the WiD site has all the information we need so that we do not have to spend unnecessary time preparing our own information site.

The PhD school is working on putting info on the PhD school on the intranet.

The English flags need to be removed after the lunch on the Friday. We need to remember to remove the English flags after Friday lunch and keep them somewhere central. This is our responsibility but Janne will speak to the cashier and ask if they could remove them and keep them at the till in the instances where we forget.

Trip to Copenhagen (ESE): A preliminary programme has to be prepared for the trip to Copenhagen, as accommodation may need to be booked soon. It was agreed that he should contact the youth hostel and ask how early in advance they need the booking.

Climate lecture (JEO): An announcement of the seminar needs to go out in the week starting 7 April.

6: New activities, including possible extension of Lunch in English to other days of the week (see separate list with ideas for activities)

Join activities at the other International Club at the university: It is unfortunately difficult to incorporate the activities arranged by the other International club at Aarhus University as lectures or events usually take place in the morning.

International Evening: It was suggested as a theme for this evening that you could have a ‘spot on’ different cultures and traditions. This is something the committee in charge of arranging the evening could take up.
Several issues relating to the DJF rented accommodation were discussed:

**Internet:** Apparently things are on the move here and there is hope for the people staying in the rented accommodation that they will soon be able to link up to the rest of the world, although no firm date has as yet been given.

**Transport:** KOS is working on this so this will be taken up at the next meeting.

**Picnic table, camp fire, vegetable garden:** We thought that it would be nice for the people staying for shorter or longer periods if there were some more outside facilities for them to enjoy. It was agreed that ESE would take up this issue with Søren Ravn.

**Cozy corner:** There was a discussion about arranging a cozy corner somewhere where people could sit in comfort and read available journals and literature in English. A suggested spot was the library. It was felt, however, that people were generally too busy to be able to make best use of this and that it would be better to try and jazz up the common TV room in the DJF rented accommodation instead. JAHN and MSC will take a look at the room and see what can be done.

**Other activities:** It was suggested and agreed that due to the low attendance at the meeting, the list of proposed activities should be sent out to all committee members so they all could have a chance to prioritize which activities should be focused on.

7. Any other business

The date of the meeting was arranged for Tuesday 17 June at 13.00.