International Club Meeting
Date: 20 December 2016

Agenda:

• Approve minutes from General Assembly (attached)
  o Approved by the assembly

• Board members must be assigned candidatures (Chair, Vice chair, Treasurer, joint treasurer, Secretary, Assistant Secretary)
  o Alastair as head of board
  o Isabel as assistant secretary that will eventually shift into secretary position.
  o Assistant treasurer position is not relevant anymore.
  o Peter can still act as a treasurer even after a few months due to paternal leave.
  o Alice will join later on.
  o Get other people from other institutes to join.
  o Need at least 2 people to fill Ejner’s position
  o Assistant secretary position is an apprenticeship position that will eventually replace the secretary position.
  o Ejner’s potential replacement: not part of the international club because it is not part of his/her job description. He is a part time researcher/ part time visitor coordinator.

• Activities in the new year
  o Plan out the activities
  o Use this time to plan out next year’s activities
  o Assign people for particular activities
  o There is a problem on the use of AU Foulum’s cars for weekends and walks. Speak to Ejner then with Claus about the arrangement. For example, 7000 DKK for a 50-seater bus.
  o There should be documentation/protocol on specific activities.
  o Get e-mails from Ejner about the weekend walks.
  o Ask Janni if she can do the weekend trips.
  o It is possible to get volunteers from local areas (i.e., Anton’s private forest). A sign-up may be put up for people who want to volunteer.
  o Talks about different topics which come from Aarhus
  o Meet in January to settle the activities. Example: full day tours, cooking demonstration, nature walks
  o Suggested activities also include darts, football, and bowling tournaments, beach volleyball during the summer, lectures by Danish historians. For sport tournaments, fees (20 DKK/ person) maybe asked from participants. Prizes may also be given.
  o Ask people to send out ideas/activities that they want

• How to share pictures (Helle)
  o Suggestion on the use Labbook to share photos
- Everybody can get a Lab book access. Who will do the photo uploading?
- Helle is the space administrator for Lab book.
- Should a Facebook page be created? Might help since not a lot of people can take note of the meeting.

**Actions points:**

- Have a planning meeting for the activities; designate people for particular activities/tasks
- Upload photos